

Building & Grounds Committee 1/23/25 Meeting Minutes

Members In Attendance:

Robert Scarbrough – Director of Maintenance, Facilities & Business Services

Aeric Gunnels - Lecturer, Human Ecology

Elisabeth Humphrey, Director, College of Engineering

Bobbi Severt - Assistant Professor, Exercise Science

Torri Cheney - Facilities – Custodial Services

Robert DeCheske - EHS Director, Facilities & Business Services

Scott McCrary - Landscaping & Grounds Manager, Facilities & Business Services

Steven Click - Associate Professor, Civil & Environmental Engineering

Leigh Waggoner – Instructor, Accounting

Fred Nichols - Director, University Police

Dan Warren - AVP of Facilities & Business Services

Committee Executive Officer

Jamie Evans – Administration Services Coordinator

Committee Administrative Services

Absent Members: *Link to meeting recording emailed to absent members*

Josh Edmonds – Director, Residential Life, *Committee Chair*

Tammy Boles - Associate Professor, Environmental Sciences

Cole LeSar - SGA Representative

Leigh Ann Ray - Director, Health Services

Zack Williams - SGA Representative

Shipra Patel - SGA Representative

1. Meeting was called to order and a quorum was perceived at 11:01AM by Committee Executive Officer, Dan Warren.
2. Committee Executive Officer, Dan Warren entertained a motion to approve the agenda. Motion was made by Fred Nichols and seconded by Aeric Gunnels. With no objections, motion passed.
3. Committee Executive Officer, Dan Warren entertained a motion to approve the 10/3/24 minutes. Motion was made by Fred Nichols and seconded by Torri Cheney. With no objections, motion passed.
4. Committee Executive Officer, Dan Warren entertained a motion to approve the 12/12/24 minutes. Motion was made by Fred Nichols and seconded by Torri Cheney. With no objections, motion passed.
5. Old Business
 - a. Derryberry Swing – Update provided by Dan Warren. Concrete has been poured, paint/mounting is pending weather.

- b. East Stadium flooding – Update provided by Dan Warren. This issue has been resolved by contractor.
6. New Business
- a. Dan Warren – Project to repair uneven walking surfaces, will receive reimbursement for repairs. Begin with worse areas then center and finishing with perimeter.
 - b. Bike pads/ benches- Dan Warren updated the committee. Facilities will receive funding to pour pads for bike pads/benches. Will coordinate with Scott McCrary regarding placement and for shading.
 - i. Elisabeth Humphrey suggested utilizing solar panel shades with outlets for campus community. Coordinate with DeLayne Miller in Sustainability.
 - c. Snow Removal/Remediation- Update provided by Dan Warren. Process refinement is ongoing. Plan to reduce access to stairs except in high traffic area. HES/UPD has been a great help with building walks.
7. Status of Landscape Projects – Scott McCrary
- a. Clement Hall- Approximately half done, delayed due to weather.
 - b. Walton Park- Will plant pine and oak trees, plan within the month. Pending weather.
 - c. Lewis Hall- Will plant box woods and other items to align with campus landscape standard. Plan within the month, pending weather.
 - d. Snow removal- Restocked supplies in case of another snow event.
8. Status of Facilities Projects – Robert Scarbrough
- a. Sidewalks- will coordinate with Masonry to prioritize list
 - b. Derryberry Porch- update is pending weather.
 - c. Bus Stops- will have those pressure washed inside and out.
 - d. Memorial Gym- Drainage work to be completed in front of building. Pending weather.
 - e. Window Washing- Pending funding and contract awarded. Would like to begin in the Summer.
9. Such Other Matters
- a. Vandalism- Fred Nichols updated committee. Near University Services to Memorial Gym. Spray painted junction boxes, doors at Memorial Gym. Does not appear to be students.
10. Committee Executive Officer, Dan Warren entertained a motion to adjourn. Motion was made by Rob DeCheske and seconded by Torri Cheney. Without objection, motion passed. Meeting was adjourned at 11:22 am.