

Safety & Environmental Committee 3/5/24 Meeting Minutes

In Attendance:

Mr. David Dan – Assistant Professor, Chemistry

Mr. Tony Nelson– Director, University Police

Mr. Matt Bennett – Appalachian Center for Craft

Irene Sullivan – Proxy for Ms. Karen Lykins – Chief Communications Officer,
Communications & Marketing

Mr. Rob DeCheske – Director of Environmental Health & Safety

Dylan Duval – Proxy for Dr. Chad Rezsnyak – Associate Professor, Chemistry

Dr. Jonathan Wiley – Assistant Professor, Counseling & Psychology

Dr. Aeric Gunnels – Lecturer, Human Ecology

Dr. Neal Hunt – Director, Research & Economic Development

Ms. Donna Walls – Administrative Associate 3, Civil & Environmental Engineering,
FY24 Committee Chair

Ms. Irene Mauk – Administrative Associate 3, Environmental Sciences

Ms. Elisabeth Humphrey – Director, College of Engineering

Ms. Samantha Bugter – SGA Representative

Mr. Dan Warren – AVP Facilities & Business Services, *Committee Executive Officer*

Ms. Shana Rich – Lead Accounting & Procurement Specialist, Facilities & Business
Services, *Committee Administrative Services*

Not Attending: (Recording Emailed to all Absent Committee Members on 3/5/24)

Mr. Josh Edmonds – Director of Housing Facilities (UHRL)

Mr. Kevin Vedder – AVP of Human Resources

Chester Goad – Director, Student Affairs

Dr. Sid Bundy – Assistant Professor, Accounting

Dr. James Briar – Interim Director, Agriculture

Mr. Steve Ewing – Logistics Supervisor, Facilities & Business Services

Ms. Mariam Abbas – SGA Representative

1. Committee Chair, Donna Walls called the meeting to order at 11:00 am.
2. With 11 voting members in attendance, a quorum was perceived.
3. Committee Chair, Donna Walls asked for a motion to approve the agenda. Motion was made by Irene Mauk, Irene Sullivan seconded. Motion passed
4. Committee Chair, Donna Walls asked for a motion to approve the minutes from the 2/15/24 meeting. Motion was made by Rob DeCheske, Elisabeth Humphrey seconded. Motion passed.
5. Donna Walls opened the meeting up by reminding the committee this would be the last meeting for the fiscal year and thanking them for their attendance and participation.

6. Old Business
 - a. Campus Drone Policy Sub Committee Update: Donna Walls updated the committee on the University's current Drone Policy 190. She informed the committee that she had spoken with Greg Holt about this policy, and he stated it basically follows federal and state guidelines. He has also developed a spreadsheet that keeps a record of all drones owned by TTU. If University departments/groups have a drone, it has to be on this list. Per Donna, Greg went on to state that at this time there is really no need to revise the drone policy.
 - b. Craft Center Risk Assessment Update: Matt Bennett informed the committee that he has met with Caney Fork Electric about putting in an electric meter at the end of the road so that a security gate can be installed.
7. New Business
 - a. No new business brought forward.
8. Campus Safety Briefing – Tony Nelson
 - a. Campus has seen a few minor incidents of vandalism, theft, and a couple of alcohol violations reported.
 - b. Through a partnership with Putnam County Emergency Management, University Police are in the process of setting up a monitoring system that will allow them to monitor police responses near the University in real time. This will allow UPD to address issues that pose a threat to campus in a timelier manner since they are not relying on someone else to notify them.
9. Status of EHS Projects – Rob DeCheske
 - a. No new business brought forward.
10. Committee Chair, Donna Walls requested a motion to adjourn. Motion was made by Rob DeCheske, Elisabeth Humphrey seconded. Motion passed. Meeting was adjourned at 11:13 am.